



Planned Task ID:

Priority:

Asset Comments:

Asset:

Permit:

Asset Description:

H&S Tasks:

Serial No.:

Building Site: Greenfields Centre

Site Address:

Location:

La Grande Route de St Martin

Room No.:

Five Oaks

JE2 7BS

Service Due: March 2017

Discipline:

Description: EMERGENCY LIGHTING TEST

Week:

Shift:

Instruction Set: Carry out planned activity in accordance with contractual agreement

Duration: Flick

PLEASE ENSURE THAT ALL EMERGENCY LIGHTS HAVE BEEN RETURNED TO NORMAL SETTING AND THAT ALL ELECTRICAL CUPBOARDS ARE SECURE BEFORE LEAVING SITE

Comments:

Checked out light, 12 Point test all okes passed

Works No: \_\_\_\_\_ Worked on by: \_\_\_\_\_

Signed off by: \_\_\_\_\_ Date: 20/3/17

Site Notes:

Site:- <u>Greenfields Centre</u>		Emergency Lighting	Duration:- <u>Fail</u>	Engineer:-	
			Test Date:-		
			Mar-17	Mar-17	
Light Ref	Location - Floor, area, position etc.	Any relevant information Type of light etc.	Working Prior to test	Pass/fail During Duration	Comments
1	Toilet R5 Lobby 44	Round			
2	toilet FD305 Toilet r91 EM43				
3	Toilet R92 EM42				
4	Toilets R93 EM41				
5	Toilet EM40				
6	Reception Lobby EM48				
7	Reception Lobby EM46				
8	Reception Lobby EM47				
9	Reception Lobby EM49				
10	Reception Lobby EM50				
11	Reception Office Corridor EM51	4FT			
12	Office R87 EM52		✓	✗	FAIL
13	Corridor EM54	4Pin			
14	Outside EM14				
15	First Aid R858				
16	First aid R1284				
17	First aid EM57				
18	R89 EM53	4Pin			
19	First aid EM58	4Pin			
20	Corridor EM59	4FT			
21	Corridor EM61				
22	Corridor EM65				
23	Corridor EM67				
24	Corridor EM71				
25	First aid R86 EM60				
26	1280 EM101				
27	1274 EM63	4FT			
28	1277 EM64				
29	1267 EM69				
30	1270 EM70	4Pin			
31	Toilet R56 EM76	2D			
32	Lounge area EM73	4Pin			
33	Lounge area EM74	4Pin			
34	Lounge area EM78	4Pin			
35	Lounge area EM75	4Pin	✓	✗	FAIL
36	Dinning room R59 EM77	4Pin			
37	Kitchen R58 EM79	4FT			
38	Staff Office R61 Em80	600x600			
39	Staff Office R63 Em81				
40	Corridor Bedroom Em 82				
41	Corridor Bedroom Em 86				
42	Corridor Bedroom Em 88				
43	Corridor Bedroom Em 92				
44	Door 1237 EM84	4FT			
45	Door 1252 EM85	4Pin			
46	Door r46 sever room EM91				
47	Door R47 EM89	4Pin			
48	Bedroom Purple EM83	5FT			
49	Bedroom Blue EM87	5FT			
50	Corridor EM94				
51	Corridor EM96	5 ft			
52	Corridor EM99	6 ft			
53	Toilet R43 EM93	2D			
54	Bedroom Green EM95	5FT	✓	✗	FAIL

10 11 12 13 14 15 16



amalgamated facilities management

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# Certificate of Conformity

**Task ID/PPM:** 201P3 + 801P3

**Site Name & Address:**  
Greenfields Centre

**System Test:**  
EML:   
FIRE ALARM TEST:   
POTABLE WATER SERVICES

## Emergency Lights

**Type of Service**  
Monthly  3 Monthly  6 Monthly  Annual  3 Yearly   
**Duration of Test**  
Flick Test  15 Minutes  30 Minutes  1 Hour  3 Hour   
Quantity of Lights tested All Quantity of Lights failed 12  
Has information been documented on site specific EML Data Sheet Yes  No

## Fire Alarm

**Type of Service**  
Weekly Test  3 Monthly  Annual  Other \_\_\_\_\_  
AFM Fire Alarm Maintenance Sheet Completed Yes  No   
Have any faults or defects been recorded Yes  No

## Potable Water Services

Risk Assessment Review  Calorifier Inspection  Quality Audit  Descale   
Temperature Checks  Tank Inspection  TVC Sample   
Legionella Sample  Water Treatment Visit  Quarterly  6 Monthly   
Weekly  Monthly   
Annual   
Defects Found Yes  No   
Remedial Action Required Yes  No   
Has information been recorded on site specific data sheet Yes  No

**Engineers comments / Points for next visit / Also note any areas where access was not possible**  
Many hot and cold temps through out building do not reach target temp

All works have been carried out in accordance with Contract Service Level Agreement  
Customer Signature \_\_\_\_\_ Engineer Signature \_\_\_\_\_  
Date \_\_\_\_\_ Date 20/3/12